Required Task Self Reflection Essay DUE DATE: Friday, 5/13/11

🞏 Date completed \_\_\_\_\_\_\_\_\_\_\_\_ In this graded task, take out your portfolio and analyze the assessment rubrics from your previous presentations. In a self-reflection, write at least 3 paragraphs about what you did well and what improvements could have been made using examples from your presentations. Describe at least 5 speech delivery techniques you are planning to use when you make this final presentation. For each delivery technique, list at least 1 strategy that will ensure the effective use of this technique. Use Microsoft Word to write your self-reflection. Don’t forget a title for your document, your name, and date of completion. When you have finished this task, please email me your document, check off the box for this task, and write in the date this task was completed. See the Self Reflection Rubric below for assessment criteria.

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| **Self Reflection Rubric** | | | | |
| **Category** | **4** | **3** | **2** | **1** |
| Content | Content includes all 5 of the following:   * what student did well in past presentations * areas for improvement * Examples from past presentations * description of at least 5 delivery techniques student will use in final presentation * at least 1 strategy for each of the 5 delivery techniques | Content includes 4 of the following:   * what student did well in past presentations * areas for improvement * Examples from past presentations * description of at least 5 delivery techniques student will use in final presentation * at least 1 strategy for each of the 5 delivery techniques | Content includes 3 of the following:   * what student did well in past presentations * areas for improvement * Examples from past presentations * description of at least 5 delivery techniques student will use in final presentation * at least 1 strategy for each of the 5 delivery techniques | Content includes 2 or less of the following:   * what student did well in past presentations * areas for improvement * Examples from past presentations * description of at least 5 delivery techniques student will use in final presentation * at least 1 strategy for each of the 5 delivery techniques |
| Format and Organization | Document includes all 6 of the following:   * At least 3 paragraphs * Well organized and flows in a logical sequence * title for document * student’s name * date of completion * handed in by deadline | Document includes 5 of the following:   * At least 3 paragraphs * Well organized and flows in a logical sequence * title for document * student’s name * date of completion * handed in by deadline | Document includes 4 of the following:   * At least 3 paragraphs * Well organized and flows in a logical sequence * title for document * student’s name * date of completion * handed in by deadline | Document includes 3 or less of the following:   * At least 3 paragraphs * Well organized and flows in a logical sequence * title for document * student’s name * date of completion * handed in by deadline |
| Mechanics | Contains 0-1 spelling, punctuation, or grammatical errors | Contains 2-3 spelling, punctuation, or grammatical errors | Contains 4-5 spelling, punctuation, or grammatical errors | Contains 6 or more spelling, punctuation, or grammatical errors |